**TOCKENHAM PARISH COUNCIL**

Aug 2021

Dear Councillor,

You are summoned to a Meeting of the **Tockenham** **Parish Council,** which will be held on **Wednesday 8th September 2021** at 7p.m in the Village Hall in line with latest Covid legislation, with covid safely measures in place.

Rita Harris

Tockenham Parish Clerk

**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time –** an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

**Reports from Wiltshire Councillor**

**ORDINARY AGENDA:**

**Public Question Time –** an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

**Reports from Wiltshire Councillor**

**1. Apologies for absence**

**2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**

**3. Minutes –** Toreceive and sign as a true record the Minutes of

AnnualParish CouncilMeeting held 7th July 2021 **(Draft minutes previously**

 **circulated)**

**4. Clerks Report –**

Various Covid updates

 RWB Our Community Matters

 Gulley tank visit

 Forensic property marking survey

 Peas 2021-22

 Gambling Statement of licensed premises

 Views on 2 sites at Grittenham

 Wessex Community Action newsletter

 NHP update re ‘Made’ plans

 Insurance & Accounting for Councils a guide from BHIB

 Bus Back Better briefing note

 Parish update from Wiltshire Police

 Prescription Charges Consultation

 Councillor and Clerk training sessions

 Planning Training Courses

 CIL Payments

 Community First Virtual AGM

 Dorset and Wilts Fire and Rescue Authority Meeting Dates

 Briefing Note 21-15 - Climate Strategy and Natural Environment Plan

 Consultation

 Parish Update from PCSO Andy Singfield

 Public Sector Daily News - Wiltshire Housing

All previously circulated

**5. Planning** – To confirm responses to following applications as being the official responses from the Parish Council as a Statutory Consultee –

**21/00101/ENF Land South West of 20 The Hillocks, Lyneham** change of useof an agricultural building for the keeping of greyhounds. Opposed by Parish Council. Awaiting decision from Wiltshire Council. Application refused by Wiltshire Council 28.07.21

**PL/2021/04241 Applethatch, 36 Greenway** proposed Annex to house. Parish Council approve of this application but request static caravan removed from site on completion of the dwelling. Awaiting decision from Wiltshire Council

**PL/2021/04286 Land Opposite 25 Primrose Hill, Tockenham,** proposed house and garage. Parish Council oppose this application. DK has advised the applicant of the Parish Council’s reasons for opposing the application which is now awaiting a decision from Wiltshire Council

**PL/2021/05521 Old Radio Station, existing telecommunications base station, Preston Lane.** Proposed additions to existing base station installation

After discussion it was unanimously agreed the parish council would support this application. Application approved by Wiltshire Council 30.07.21 with conditions

**Site at Pound Farm, Lyneham** Online meeting with Vistry Partnerships held on Thursday 8 July to update the parish council

**6. Finance and Administration -** To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required

**Invoices to be approved**

1. Clerks Salary
2. HMRC Clerk Salary
3. DK £68.25 Thank you gifts for help to parish council
4. JM £25 flowers outgoing councillor
5. HMRC/P45/P60 updates Outgoing clerk’s P45 will be submitted to HMRC

 To note Bank balance

 Income and Expenditure

Online bank signatories

Documents circulated to councillors before meeting

**7. Highway Matters**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Issue** | **Date reported** | **By whom** | **To whom** | **Progress** |
| Minor signage C120 Red triangle signs no footway for 500 metres | Feb 2020 | DK | Area Board | Approved by CATG, who will pay 50% of costsSigns installed  |
| Minor signage C130 Red triangle signs no footway for 200 metres | Feb 2020 | DK | Area Board | Approved by CATG, who will pay 50% of costs Signs installedPart payment will be requested by Wiltshire Council  |
| Flooding Preston Lane | Ongoing | GC |  | To monitor |
| C130 Tockenham Corner to village |  | GC |  | Thames Water to reinstate verges in8 locations - delayed until drier weather of April/May. Thames Water have now confirmed that they are not prepared to do any further work. P C decided not to pursue |
| Orchard Lane | July 2020 | DK |  | Ground very uneven following repair by Thames Water Ed Edgell has carried out some works, will look at again in spring.DK has received complaint about deep rivets in ground caused by traffic. DK to query if further soil required for infill |
| Blocked culverts, inc by Greenway FarmMermaid CottageTarmac on corner |  | GC | Wiltshire Council | 10 culverts in total, waiting delayed visit of contractorThanks to GC for all his work on roads and flooding. Waiting for Wiltshire Council to clear culvertsUpdate – the gulleys to be cleared will be addressed w/c 05.07.21 |
| Footpath steps by 38 Tockenham | Feb 2021 | 2complaints from residents ref need for repair. |  | To consider getting in contractorThese have been repaired several times but are damaged by passing large vehicles. Several possible solutions, DK to investigate  |
| Parish Steward Visits 2021 20 July, 17 August  |   |  |  | Any issues to be reported to KW for parish steward’s next visit |

**9. Play Area**

**10. Lease for Village Storage Unit update**

**11. Website including amalgamation with village website**

**12. Councillors and clerk’s emails and training**

**13. Email disclaimers**

**14. Village Christmas tree**

**15. Councillors Reports and Items for Next Meeting**

 **Date of Next Meeting: 17 November 2021**